



**Secondary School 'Needs Assessment' Questionnaire  
Kenya, 2009**

**Part I**

**School Information**

1. Name of School \_\_\_\_\_

Contact Address \_\_\_\_\_

District \_\_\_\_\_ Province \_\_\_\_\_

Tel: \_\_\_\_\_ Email address \_\_\_\_\_

2. Name of School Principal/Headmaster/Headmistress \_\_\_\_\_

3. How would you classify your school? [Please circle one]

a) National b) Provincial c) District d) Private Local e) Private International

f) Private Local & International g) Other (please specify) \_\_\_\_\_

4. No of students in the school \_\_\_\_\_ Age range of students (youngest- oldest) \_\_\_\_\_

5. Is your school [Please circle one] a) A day school b) Boarding c) Co-Ed d) Single sex

If Co-Ed how many Males? \_\_\_\_\_ How many Females? \_\_\_\_\_

6. How many streams does your school have? Year 1 \_\_\_\_\_ Year 2 \_\_\_\_\_ Year 3 \_\_\_\_\_ Year 4 \_\_\_\_\_

How many students per class? \_\_\_\_\_

7. Total number of Teaching Staff \_\_\_\_\_

No. of: Untrained Teachers \_\_\_\_\_ Graduate Teachers \_\_\_\_\_ Trained SEN Teachers \_\_\_\_\_

8. Does your school get support from the CDF? Yes, or No? \_\_\_\_\_

If yes, how much per term? \_\_\_\_\_

9. Does your school receive other support? Yes, or No? \_\_\_\_\_

If yes please specify \_\_\_\_\_

\_\_\_\_\_

**School Needs**

10. What are **three main goals** that you would like to see your school achieve over the next **5-10 years**?

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

11. What are three main **capital expenditures** that you would like to attain over the next **5-10 years**?

Please list in order of priority:

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

Please use this space to clarify or comment on any aspect of your response to Part I of the questionnaire or to address any issues you feel it does not cover.

**PART II**

**PUPIL PARTICIPATION**

1. Does your school encounter problems with pupil attendance? Yes or No? \_\_\_\_\_

If **YES**, what do you believe are the major factors affecting pupil attendance?

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2. Does your school encounter problems with students dropping out? Yes or No? \_\_\_\_\_

If **YES**, what do you believe are the major factors that contribute to this?

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3. What percentage (please estimate) of your pupils are required to repeat classes? \_\_\_\_\_

What in your estimation are the major causes of repetition?

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**GUIDANCE, COUNSELLING and SOCIAL WELFARE**

1. Are adequate medical facilities available to your school? (For example, do you have a school nurse, or a medical health centre that is easily accessible) Yes or No? \_\_\_\_\_

If **YES**, please give some examples of medical facilities

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If **NO**, what resources or facilities in respect of medical provision does your school require?

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**SPECIAL EDUCATIONAL NEEDS (SENs)**

1. How many SENs students do you have enrolled in your school? \_\_\_\_\_

2. Are the SEN pupils integrated in all classes? Yes or No? \_\_\_\_\_

If **NO**, what are the major reasons for this?

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3. Are assessments made in respect of SENs of pupils at your school? Yes or No? \_\_\_\_\_

If **YES**, who makes the assessments? \_\_\_\_\_

If **NO**, what are the major reasons for this?

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4. In your estimation, does your school have sufficient resources and facilities that adequately address the needs of SEN's pupils? Yes or No? \_\_\_\_\_

5. If **YES**, please give some examples of resources and facilities provided for SEN pupils in your school.

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If **NO**, what resources and facilities does your school require to adequately address the needs of SEN pupils?

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**PHYSICAL ENVIRONMENT**

1. Does your school have sufficient classroom space to adequately address the needs of students and staff? Yes or No? \_\_\_\_\_

If **NO**, what further classroom space does your school require?

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2. Does your school have adequate workshop facilities and equipment for teaching practical subjects such as Home science, Art & Craft and Agriculture? Yes or No? \_\_\_\_\_

If **YES**, please give some examples of these facilities

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If **NO**, what facilities in respect of teaching practical subjects does your school require?

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3. Does your school have sufficient sporting facilities and equipment? Yes or No? \_\_\_\_\_

If **YES**, please give some examples of sporting facilities & equipment

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If **NO**, what resources and equipment does your school require in respect of sports facilities and equipment?

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4. Does your school have adequate boarding facilities and resources to cater for the welfare of boarding students? Yes or No? \_\_\_\_\_

If **YES**, please give some examples of these boarding facilities

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If **NO**, what are resources in respect of boarding facilities and resources to cater for the welfare of boarding students does your school require?

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5. Does your school have adequate water supply and sanitation facilities? Yes, or No? \_\_\_\_\_

If **YES**, please give some examples of these facilities

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If **NO**, what facilities does your school require in terms adequate water supply and sanitation facilities?

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6. Does your school have adequate catering and dining facilities? Yes or No? \_\_\_\_\_

If **YES**, please give some examples of these facilities

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If **NO**, what catering and dining facilities does your school require?

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**TEXTBOOKS and OTHER TEACHING and LEARNING RESOURCES**

1. Does your school have adequate access to textbooks? Yes or No? \_\_\_\_\_

If **NO**, what requirements does your school need in respect to access of textbooks?

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2. Does your school have adequate access to other reading materials such as literature for after-class reading? Yes or No? \_\_\_\_\_

If **YES** please give some examples of these materials

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If **NO**, what resources does your school require in respect of other reading materials?

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3. Does the school have a separate library? Yes or No? \_\_\_\_\_

If **YES**, is your school's library sufficiently stocked? Yes or No? \_\_\_\_\_

If **NO**, please give examples of the type of books and other resources that you require

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Please use this space to clarify or comment on any aspect of your response to Part II of the questionnaire or to address any issue you feel it does not cover.

Thank you very much for taking time to answer the questionnaire.

The Mbegu Trust would like to express its sincere thanks and deep gratitude for the support and assistance provided by the Minister of Education, Hon. Professor Sam Ogeri, the Permanent Secretary Professor Karega Mutahi, CBS, the District Education Officers and the ministry's staff at all levels in preparing and delivering the 'Needs Assessment' questionnaire.